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Do you work in Community Based Care?

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Do you want to learn something new?

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Or are you keen develop your career?

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Would a UNISON personal learning grant help?

## **UNISON Personal Learning Grants For PAs and community-based Care Staff**

We know how difficult it is to afford career development training due to huge increases in course fees and the withdrawal by many employers of financial support for career development.

To help you get on at work and develop your career, UNISON is piloting Personal Learning Grants with members working in community-based care. **Ten awards of £300 each** are offered. The grants can be used towards course fees and costs including course books, travel, and residential session costs, so you can apply even if you already receive a grant or a loan for fees.

These bursaries cover a wide range of subjects. They can be used for study on any general non-vocational course or any vocational course relevant to working in public services, including public services delivered by private contractors.

When allocating these awards, we will give preference to members with few or no qualifications. We are also keen to hear from members who are active in their branch. However applications are welcomed from all community-based care staff members.

### **To Apply**

Complete the application form overleaf and send it to the address below to arrive by **29 August 2014**. We will consider all applications on that date so that grant criteria can be applied fairly and let all applicants know the outcome very shortly after that date.

**Bursaries Administrator,  
UNISON Learning & Organising Services,  
130 Euston Road,  
London NW1 2AY**

**Tel: 020 7121 5116**

**email:**  
[LearningAndOrganising@unison.co.uk](mailto:LearningAndOrganising@unison.co.uk)

**In addition to the conditions mentioned above, the following also apply for receipt of a learning grant:**

- 1) You must be a member of UNISON for at least 4 weeks prior to applying for an award, have no arrears of subscriptions, and continue to pay membership subscriptions during the time you are supported by an award.
- 2) Each member can receive one learning grant only in each calendar year, up to a maximum of four grants.
- 3) Grants will be made at the discretion of the NEC Development & Organising Committee.

**UNISON EDUCATIONAL BURSARY SCHEME 2014**  
**UNISON Personal Learning Grants**  
**for members working in Community based Care**

**SECTION ONE – to be completed by the applicant**  
 Please read the application criteria before completing this form

**YOUR DETAILS**

Name ..... UNISON Membership Number .....

Address .....

..... Postcode .....

Daytime telephone (Work or home) .....

Email .....

Occupation.....

Working hours per week (Please tick)       Full-time                       Part-time

If part-time, number of hours worked per week.....

And number of weeks per year .....

Length of UNISON membership (including partner unions) ..... years

UNISON Branch Name .....

Please list any qualifications you have achieved to date .....

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Let us know of any positions you hold now, or have you previously held in your branch/region?	From	To

**THE COURSE YOU WANT TO STUDY**

Course title .....  
Name of college/provider .....  
Duration of course ..... If more than a year, which year (eg 2<sup>nd</sup> of 3 yrs.) .....  
Course start date ..... Course fees this year £.....  
Are you meeting the full cost of course fees yourself? .....  
If not, how much of your fees are you paying? .....  
What other course costs do you have? Please give amounts and descriptions .....

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Please summarise briefly the course content .....

.....  
What are your reasons for taking this course? .....

.....  
Member's signature ..... Date.....

**SECTION TWO**  
**to be completed by the Branch Secretary or the Branch Education Officer**

**No application can be considered unless this section is completed. The member should arrange this.**

Branch Name .....  
Address .....  
.....  
.....  
..... Postcode .....

Branch Stamp

I confirm that .....(name of applicant)

- I. is at present a member of this branch of UNISON
- II. is not in arrears with subscriptions
- III. has completed the above details correctly to the best of my knowledge

Branch Signature ..... Date .....

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Return the completed form to: Bursaries Administrator  
UNISON Learning & Organising Services  
130 Euston Road  
London NW1 2AY